



## **Job Description**

<b>Company</b>	<b>Ashar Group</b>
<b>Position Title</b>	<b>Assistant Manager</b>
<b>Department</b>	<b>Legal</b>
<b>Openings</b>	<b>1</b>
<b>Location</b>	<b>Thane</b>

### **About Ashar**

*“You don’t just build a development; you build a reputation.” – Ajay Ashar, CMD, Ashar Group*

Since its inception in 2001, Ashar Group has believed that there is only one mantra for success: execution and quality. This principle, when combined with uncompromising values, customer-centric attitude, robust engineering, and transparency in business operations, has placed Ashar among the most preferred real estate brands in both residential and commercial segments.

We have successfully delivered over 4 million sqft. of real estate across various verticals including residential, commercial, educational, IT parks and infrastructure developments. Ashar Group currently has over 2.45 million sqft. under development across the Mumbai Metropolitan region (MMR) in Bandra, Thane, Mulund and Nasik along with upcoming projects that include a township project in Dombivali, a super-luxurious bungalow scheme at Lonavala and a few more projects in Pali Hill, Ghatkopar, Thane and Khardi among others.

### **About the Team**

As we aim to take on new initiatives and grow 10x -- it is imperative to remember our roots, reflect on the past, drive forward with purpose and serve our customers with excellence. In doing so, we believe that human capital is our biggest asset, and we want to invest in a strong accounts team that can match our ambitions and build on the existing organizational capabilities.



## **Job Requirements**

- Preparing basic drafts, scrutiny of documents, preparing title notes, verification of revenue records, and attend courts, etc.
- Highlight legal issues involved in structuring of land / property acquisition and relevant development regulations.
- Draft and ensure standardization (to the extent possible) of legal documents such as Title transfer deeds, Agreement of sale, Offer letters, Conveyance documents, Lease Deeds, License Agreements etc.
- Coordinate with and seek legal opinion, as required, from legal advisors.
- Represent company at legal negotiations and at courts / tribunals
- Keep abreast of and inform management on relevant developments in real estate, such as court ruling or legislative amendments. Establish and maintain relationships with law firms to provide the group with the legal support or advice when necessary.
- Define standard legal (arbitration, jurisdiction, confidentiality) terms and conditions and ensure their use in contracts entered by the group (all type of contracts including but not limited to land agreements, redevelopment, JV / company formation, loan covenants, sales agreement, lease agreements, construction (contracts and procurement), AMC, services, facilities, property affairs etc.).
- Review the group's contractual agreements from a legal perspective to ensure the minimization of legal risks.
- Track and report the status of the company's legal cases and issue to the management.
- Ensure that the bidding and tendering processes that the company participates in are fair and fulfill all legal requirements.
- Continuous coordination and monitoring for clearance of land litigation.
- Ensure presence at courts for litigation / hearing as required.

## **Education and Skills**

- Proficiency in scrutinizing, inspecting, and guiding in all legal matters
- Strong in communication skills – English, Hindi, and Marathi
- Knowledge of Commercial law, Labor Law, Criminal law and Civil Law, Consumer Laws and General Laws.
- Graduate in any discipline, L.L.B. (preferably L.L.M).

## **Job Requirements**

- Approximately 5 – 7 years of related experience as Legal consultant providing advisory in RE / Infra sector or any other sector.



## Why Ashar?

- Ability to grow and build expertise in a company committed to showcasing results and driving innovation.
- Opportunity to learn from, interact with and influence decision made by senior management and key industry professionals.
- Tremendous exposure in tasks from township projects to ultra-premium properties in a diverse geography
- Intellectual stimulation by constantly dealing with different challenges where no one day is the same.
- Competitive compensation
- Meritocratic environment