



Job Description

Company	Ashar Group
Position Title	Billing & Estimation Engineer
Department	Engineering
Openings	2
Location	Thane

About Ashar

“You don’t just build a development, you build a reputation.” – Ajay Ashar, CMD, Ashar Group

Since its inception in 2001, Ashar Group has believed that there is only one mantra for success: execution and quality. This principle, when combined with uncompromising values, customer-centric attitude, robust engineering, and transparency in business operations, has placed Ashar among the most preferred real estate brands in both residential and commercial segments.

We have successfully delivered over 4 million sqft. of real estate across various verticals including residential, commercial, educational, IT parks and infrastructure developments. Ashar Group currently has over 2.45 million sqft. under development across the Mumbai Metropolitan region (MMR) in Bandra, Thane, Mulund and Nasik along with upcoming projects that include a township project in Dombivali, a super-luxurious bungalow scheme at Lonavala and a few more projects in Pali Hill, Ghatkopar, Thane and Khardi among others.

About the Team

As we aim to take on new initiatives and grow 10x -- it is imperative to remember our roots, reflect on the past, drive forward with purpose and serve our customers with excellence. In doing so, we believe that human capital is our biggest asset and we want to invest in a strong engineering team that can match our ambitions and build on the existing organizational capabilities.



Key Responsibilities

- Preparing Contract documents like Work order, Po's etc.
- Well versed with ERP
- Billing work for civil works, development works, RA bills and NMR works.
- Follow up for all the bill payment.
- Coordinate with site, office, and accounts department.
- Calculating the quantities as per the drawings and site measurements.
- Reconciliation between estimated quantity and contractor's billed quantity.
- Bills checking at site & preparing payment advice for the same.
- Preparing daily progress report.
- Tracking all the previous certified payments.
- Preparing Barbending schedule
- Preparing BOQ, Project costing & Project reconciliation.
- Must have experience in high rise residential projects.

Key Skills

- Commanding Language over English, Hindi, and Marathi both Written and communication.
- Candidate should be open to shoulder responsibilities proactively.
- Willing and able to adapt to an ever-evolving set of team and business needs.

Job Requirements

- Should have hands on experience in preparing Work order's, Po's.
- ERP Literate
- Someone who can join us within 10 days of time Max.
- Multi-tasking, relationship building.

Why Ashar?



ASHAR

PROMISES DELIVERED

- Ability to grow and build expertise in a company committed to showcasing results and driving innovation
- Opportunity to learn from, interact with and influence decision made by senior management and key industry professionals
- Tremendous exposure in tasks from township projects to ultra-premium properties in a diverse geography
- Intellectual stimulation by constantly dealing with different challenges where no one day is the same
- Competitive compensation
- Meritocratic environment

